



Office for  
Transition  
Ministry

# Ministry Portfolio

*Full Portfolio (last updated Feb 11, 2026)*

## St. Charles Episcopal Church, Chicago

994 N 5th Ave , St. Charles, IL 60174, United States

Contact:

Rector / Vicar / Priest-in-Charge | [amysen@episcopalchicago.org](mailto:amysen@episcopalchicago.org)

[amysen@episcopalchicago.org](mailto:amysen@episcopalchicago.org)

Weekly Average Sunday  
Attendance (ASA)  
50

Number of Weekend  
Worship Services  
1

Number of Weekday  
Worship Services  
1

Number of Other per Month  
Worship Services  
4

Current Annual  
Compensation

Cash Stipend  
\$68000

Housing / Rectory Detail  
\$21330

Utilities  
\$3100

SECA reimbursement

Compensation Available for  
New Position  
\$98,430

Housing Available for  
6

Pension Plan  
**We're in compliance with  
CPF requirements.**

Healthcare Options  
Full family

Dental  
Yes

Housing Equity Allowance in  
budget  
Yes

Annual Equity Amount  
\$6000

Vacation Weeks  
One month, including 5  
Sundays (standard)

Vacation Weeks Details

Continuing Education Weeks  
2 (standard)

Continuing Education Weeks  
Details

Continuing Education  
Funding in budget  
\$501-\$1000/year

Sabbatical Provision  
Yes

Travel/Auto Account  
Yes

Other Professional Account  
Yes

*SECA incl; housing listed at pension-assessed value. FMRV 36,000. (Total comp=cash+util+housing)*

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amysen@episcopalchicago.org

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Describe a moment in your worshipping community's recent ministry which you recognize as one of success and fulfillment.

"I was very touched by the words shared by the newcomers. It unfolded like a movie. Everybody felt it. It was overwhelming," exclaimed a long-time parishioner after our April newcomers' dinner. The Lord continues to bless us with visitors at St. Charles Episcopal Church, and it's our mission to make them feel welcome! We take pride in our hospitality so when we get about a half dozen new folks we have a newcomers' meal with the vestry and newcomers committee. It's potluck with a "nooks and crannies tour" of the building and self-introductions. All are asked to share what brought them to our church and about their experience. Speaking publicly in a new situation can be scary. But when it came to the self-introductions that day, there was no hesitation to stand up in the parish hall and share their faith experience at SCEC! "They were so honest and spoke from the heart, especially the sentiments shared by the three young people (under age 21)," the parishioner reflected. You could feel a chill. Who would've thought as we went around the room the introductions would be so moving. We clearly experienced a Jesus moment!

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How are you preparing yourselves for the Church of the future?

St. Charles Episcopal Church envisions a future where spiritual growth is paramount. This involves not only nurturing the faith of our current congregation but also attracting new members. We look forward to working collaboratively with our next rector to explore innovative programs and inclusive worship experiences. We want to offer a variety of spiritual services and a more robust Adult Formation. We want to connect with other church groups and become more visible within the community. By fostering a welcoming environment, we hope to inspire deeper connections to faith and spirituality. The future of St. Charles Episcopal Church is one of growth, innovation, and unwavering commitment to service. By embracing spiritual growth, community engagement, modernization, and social justice, we aim to be a transformative force in the lives of our congregants and the wider community. As we move forward, St. Charles Episcopal Church will continue to honor its rich heritage while pioneering pathways for an even brighter, more inclusive, and compassionate future.

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Please provide words describing the gifts and skills essential to the future leaders of your worshipping community.

compassionate, spiritual, collaborative, confidentiality

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Describe your liturgical style and practice for all types of worship services provided by your community.

Rite II liturgy is used, and all are welcome to partake in communion. There is a weekly Compline Service on Thursday evenings via Zoom. There are many additional opportunities for worship and music throughout the year: a Pet Blessing in October, Advent Lessons & Carols, Christmas Eve and Christmas Day, Ashes-to-Go at the train station early on Ash Wednesday morning, Ash Wednesday evening service, Maundy Thursday service with foot washing, Stations of the Cross weekly during Lent, Good Friday, Taize services, and Holden Evensong services.

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How do you practice incorporating others in ministry?

Our weekly church newsletter, "The Pulse", includes invitations to ministry. We hold an annual ministry fair in the fall that allows people to see and volunteer for various ministries. For those new to our parish, our newcomers' committee finds out if they have enjoyed ministry work at a previous church. We make them aware of ministry opportunities with us. For those not familiar with ministry work, we ask them if there is a type of service work they might enjoy. When possible, we introduce them to the individual who chairs the ministry. If that individual is not available, we ensure the ministry chair is aware of the newcomer's interest. Similarly, ministry leaders reach out to established parishioners.

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As a worshipping community, how do you care for your spiritual, emotional and physical well-being?

Prayers for community members with needs are offered each Sunday during the intercessions. Our Daughters of the King chapter regularly prays for our community. Our Home Eucharistic Ministry Team provides in-home Eucharist to our home bound parishioners once a month. Additionally, a healing prayer is offered during the Eucharist one Sunday a month.

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## St. Charles Episcopal Church, Chicago

Rector / Vicar / Priest-in-Charge | [amy@episcopalchicago.org](mailto:amy@episcopalchicago.org)

Contact:

[amysen@episcopalchicago.org](mailto:amysen@episcopalchicago.org)

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How do you engage in pastoral care for those beyond your worshipping community?

As part of our outreach, all our Feeding Ministries care for those beyond our worshipping community. In addition, many AA and Al-Anon and other groups meet in our church.

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Describe your worshipping community's involvement in either the wider Church or geographical region.

Through our outreach programs we have sought to make and build a better community through service and action. Our focus, although not exclusively, continues to be on feeding people. We have a monthly free spaghetti dinner, are a partner for the Aurora Sandwich Board, make bag lunches and cook breakfast at Hesed House and four times a year a volunteer family purchases and prepares an entire meal for 30 guests at Lazarus House. For 10 years we have been a member of the Fox River Valley Initiative (FRVI), a broad-based community organizing group which is part of the Metro IAF (Industrial Areas Foundation). In that time the FRVI has worked to create mental health education programs for police and dispatchers, helped organize the building of a 40-unit affordable housing complex in Elgin, and pushed successfully for a Crisis Stabilization Unit created at Mercy Hospital in Aurora.

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Tell about a ministry that your worshipping community has initiated in the past five years. Who can be contacted about this?

Our worship changed dramatically at the onset of COVID. As a way for quarantined members to participate in the worship services, Live Streaming was begun. It has continued to the present and provides a means for those that cannot attend to view the service. Funerals have also been live-streamed, allowing distant family and friends to participate. Live-streaming is posted both on YouTube and Facebook. Bill Yeck is the contact person for this ministry. Another ministry recently begun is the Racial Justice Committee. The purpose of this ministry is to raise awareness around social justice issues. Several speakers have been invited to our church to speak on topics related to this. Ed Manning serves as chair of this committee.

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What is your practice of stewardship and how does it shape the life of your worshipping community?

Stewardship is a year-round activity encouraging members to give their time, talent and treasure to our many outreach activities and to the care and well-being of our spiritual home. Every Sunday service during our fall stewardship campaign, members tell their personal stories about what SCEC means to them and why they pledge. These stories can be inspirational, surprising, humorous and always relatable! An intentional change in our practice of stewardship over the last couple years has been inviting every parishioner to participate financially in some way. We have discovered it's OK to talk faithfully about the financial needs of the church. Inviting every member to donate, even if it's only a dollar a week, allows everyone to feel they have a stake in our success. With that encouragement, we've gotten a significant number of new pledges, and pledge income has increased 17% over the last two years, which gives us confidence in our future.

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What is your worshipping community's experience of conflict? And how have you addressed it?

Conflict is inevitable in any organization. When it arises, we attempt to address it early before it escalates. We work hard at implementing transparency and direct communication in order to resolve issues that may arise. We've learned that providing forums for input are effective, particularly when the community is facing changes.

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What is your experience leading/addressing change in the church? When has it gone well? When has it gone poorly? And what did you learn?

One recent success involved adapting to COVID restrictions of not meeting in person. We began with a live broadcast from the rectory of our service using one cell phone on our Facebook page. We then moved to the sanctuary (still using only 1 cell phone) but supported with the Deacon. Ultimately additional electronic equipment was purchased and we are now able to live stream every Sunday and any special service such as a funeral on both our Facebook page and YouTube channel. One change that did not go well was the reduction of services from three down to two. The congregation was not involved in the decision making process which created frustration, angst and ultimately a lack of buy in and support. We have discovered transparency and using forums allowing input are effective.



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### Prior Incumbents

Name	Position Title	Date Begun	Date Ended
Rev. Fran Holliday	Interim	2023-06	2025-05

Name	Position Title	Date Begun	Date Ended
Rev. Stacy Walker	Rector / Vicar / Priest-in-Charge	2017-01	2022-12

Name	Position Title	Date Begun	Date Ended
Rev. Joe Czolgosz	Interim	2015-01	2017-01

Church School	Number of Teachers/Leaders for Children School	Number of Students for Children School

Number of Teachers/Leaders for Teen/Young Adults School	Number of Students for Teen/Young Adults School	Number of Teachers/Leaders for Adults School	Number of Students for Adults School
		6	18

Day School	Number of Students for Day School	Number of Teachers for Day School	Number of Total Staff for Day School



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Rector / Vicar / Priest-in-Charge |

1313 N. Dear

Contact:  
amysen@episcopalchicago.org

Worshipping Community Web site: <https://www.stcharlesepiscopal.org>

Media Links:

Online References:

> [@StCharlesEpiscopalChurchStChar](https://www.facebook.com/StCharlesEpiscopalIL)

Languages Significantly Represented:

English

Provide Worship or Classes in:

### References

Bishop:

The Rt. Rev. Paula Clark

bishop@episcopalchicago.org; 312-751-4200

Diocesan Transition Minister

The Rev. Canon Andrea Mysen

amysen@episcopalchicago.org; 312-751-4203

Current Warden/Board Chair

Sue Riffer

sbriffer1437@gmail.com

Previous Warden/Board Chair

Katie Thomson

katie.thomson@sbcglobal.net

Search Chair

Jan Hoffman & Victoria Skyles

jan.hoffman@sbcglobal.com; Victoria.skyles@yahoo.com

Parish/Institution

Bill Yeck

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Local Community Leader

Clint Hull

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