



Associate for Family Ministry

Description:

The Church of the Holy Comforter (CHC) is seeking an Associate for Family Ministry. The Church of the Holy Comforter is a thriving Episcopal Church in Kenilworth, Illinois. Those looking to join our team should be detail-oriented, curious, and passionate about collaboration. Candidates must be comfortable working with adults within our parish as well as young children in our preschool, and leading families to deepen their personal faith.

Our Associate for Family Ministry will support the ministry team with various programmatic, administrative, and strategic responsibilities, including Sunday School, family pastoral support, relationship building with our community, and serving as a bridge between the Church and the families in our All Things Bright & Beautiful preschool. Our mission is to “transform ourselves and the world through Love.” We know that continuing to achieve that mission relies on intergenerational flourishing.

Our Associate for Family Ministry will work closely with our clergy team, our vestry, and our parent leadership to facilitate the long-term success of our mission. Central to our program at Holy Comforter is the idea that children participating in our community are encouraged to grow into the truest versions of themselves, rather than being shaped into any particular perspective.

Responsibilities:

- Lead Sunday School with teaching, curricular development, and programming across age groups.
- Support the spiritual health of families within the church through pastoral counseling and community building.
- Teach Godly Play–based classes and activities for All Things Bright & Beautiful preschool students.
- Connect with All Things Bright & Beautiful preschool families and bring them into the greater Holy Comforter community.
- Other related duties as necessary.

Qualifications:

- Bachelor’s degree in a related field encouraged.
- Experience with education, spirituality, and Episcopal/Mainline theology.
- Excellent written and verbal communication skills.
- Strong attention to detail and the ability to manage multiple projects simultaneously.
- Ability to work independently as well as collaboratively in a team environment.

Compensation:

We are seeking both ordained and lay applicants for this full-time position. Ordained applicants can expect to be compensated in line with the Diocese of Chicago’s guidelines for clergy. Lay salaries start at \$60,000, not including robust pension and healthcare plans. Pay over that mark may be offered commensurate with experience and with attention to academic qualifications.

To apply, please contact our Rector, the Rev. Heath Howe at heathhowe@holycorforter.org and copy in our Youth Minister at ian@holycorforter.org. Please include your resume and a one-page cover letter detailing why you’d be a good fit for CHC.